

**The City of Calamus is accepting bids to hire an independent contractor to clean the Fitness Center & City Hall on a weekly basis.**

Please submit a bid detailing the weekly rate (The max rate per month is \$200.00) with references to [calamusclerk@fbcom.net](mailto:calamusclerk@fbcom.net) or place the bid in the utility drop box before 4:00 p.m. on Monday June 3rd, 2024 to be considered.

The position will begin August 1st, 2024. Cleaning supplies are required to be provided by the contractor. Below are the details of the items to be cleaned each week.

Please call City Hall at 563-246-2755 or email [calamusclerk@fbcom.net](mailto:calamusclerk@fbcom.net) with any questions.

Thank you for your interest!

<b><u>Fitness Center</u></b>		<b><u>City Hall</u></b>	
<b>Bathroom</b>		<b>Bathroom</b>	
	Clean toilet and replace toilet paper		Clean toilet and replace toilet paper
	Wipe down counter, faucet, & sink		Wipe down counter, faucet, & sink
	Clean mirror and windows		Clean mirror and window
	Empty both trash cans		Empty trash can
	Scrub floor		Scrub floor
<b>Weight Room</b>		<b>Office Space and Council Chamber</b>	
	Empty trash can		Wet Swiffer all floors
	Vacuum rubber floor and rugs		Dust all surfaces
	Clean mirrors and windows		Clean windows
	Replace sanitizing wipes, if empty		Empty trash cans and paper shredder